



President  
Professor Marko Hawlina  
Ljubljana, Slovenia

## EUROPEAN BOARD OF OPHTHALMOLOGY

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Ref: Examiners Information Letter

19 March 2010

Dear Examiner

Firstly allow us to offer, on behalf of the Board, sincere thanks for agreeing to participate as examiner at the EBOD 2010 Examination. As you are aware this will take place on the 7th and 8th of May 2010 in the Palais des Congrès, Paris, prior to the SFO meeting. This year the number of candidates is over 330, which means an increase once again on last year's record attendance. In order to assist you with your participation in the EBOD exam, please find below details on the examination procedure and social activities.

The EBO is glad to announce that will be able to reimburse 200 € for one night's accommodation for **those examiners who are not supported by their national societies**. However, we urge you to please first investigate this funding internally before applying and mark this on the reimbursement form. Despite being aware that your expenses may be larger, EBO is not in position to offer you reimbursement of your travel expenses without major increase of registration fee, which is not desired. EBO wishes to express deep appreciation of your commitment to support this important European event and would be glad to officially express gratitude outlined in introduction word to the list of examiners at official EBO website.

### 1. Examination venue

Similar to last year, all examination activities will take place in the Palais des Congrès ([www.palaisdescongres-paris.com](http://www.palaisdescongres-paris.com)) in Paris once again on level 2 (**côté Neuilly: rooms 251-252AB-253; côté Paris: room 241-242AB-243**). The secretariat office will also be located on level 2.

### 2. Accommodation

Please note that, due to the fact that better individual deals were available over the internet than with group booking, this year it was preferred that all examiners make their own arrangements with regard to accommodation. Le Meridien Etoile and The Concorde Lafayette are in the immediate vicinity of the Palais des Congres, while there are also many budget hotels in the area. The reimbursement fee of 200 € will apply irrespective of whether or not the actual price of the hotel is any different. Also, EBO would not require the hotel invoice.

### 3. Examination practical guidelines

#### **Friday May 7th, 2010 (MCQ & Viva-Voce Examination)**

The EBO examination consists of a **written part** (MCQ exam), which will take place on Friday May 7th, 2010 (level 2 – côté Neuilly: rooms 251-252AB-253; côté Paris: rooms 241-242AB-243) starting at **09.00 and finishing at 11.30**.

The **oral examination** (Viva-Voce) will then follow in the afternoon with rotations taking place between **13.30 and 18.30**. It is only in this Viva-Voce examination that your participation as examiner is required and for which you will receive the exact guidelines and procedures.

#### **3.1 Registration of examiners (11.30 - 13.00)**

- At this stage the applicants will have completed their written examination (MCQs).
- You are kindly required to contact the registration desk from 11.30 to 13.00**, to receive your ID Badge, a copy of your personal programme and your certificate of attendance.

The European Board of Ophthalmology is grateful to the  for the logistical support and patronage

- Sandwiches and coffee will be provided prior to the Viva-Voce Examination commencing
- You will be allocated a room and assigned a jury number
- You have to be present in your allocated room at **13.15 sharp!**

### 3.2 Examination topics

All candidates will be co-examined by two examiners for 15 minutes in each of the four sections (only one of which you will have been selected to examine in):

- Topic A: Optics, Refraction, Strabismus and Neuro-ophthalmology
- Topic B: Cornea, External diseases, Orbit and Ocular adnexa
- Topic C: Glaucoma, Cataract and Refractive surgery
- Topic D: Posterior segment, Ocular inflammation and Uveitis

### 3.3 Viva-Voce examination (13.30 - 18.30)

The oral Viva-Voce sessions will begin at **13.30 sharp (in rooms 242 AB, 243 & 252AB)**.

- During each hour-long round you will examine four candidates.
- A timetable will be displayed for your attention to check your assignments.
- All examiners are needed for all four rounds.
  - Round 1 13.30 – 14.30
  - Round 2 14.45 – 15.45
  - Round 3 16.00 – 17.00
  - Round 4 17.15 – 18.00

### 3.4 Scoring of the candidates

A score of between 4 and 10 can be given to candidates. The passing rate is 6. There is no absolute eliminatory mark. Each pair of examiners will give just one score to each candidate for the examination topic concerned, which they should have agreed on together. Please note that scores of 4 and 5 will need to be explained in short in writing on the back of your score sheet!

### 3.5 Examiners' / Candidates' dinner

On Friday May 7th, 2010 an Examiner & Candidates' Dinner will be organised with thanks to sponsor, Théa. This is scheduled for 20.00 approx and invitation emails will be circulated shortly from Thea with more information about the location.

### **Saturday May 8th, 2010**

#### 3.6 Display of Results

The final results of candidates who have passed will be displayed at **12.30 on Saturday May 8<sup>th</sup>** at the entrance of room 241 Level 2, the auditorium where the EBO symposium will take place. If a candidate's name does not appear on the list, this equates to a fail.

#### 3.7 "Training the trainers" Symposium

On Saturday May 8th, 2009 a "Training the Trainers" symposium will take place from 14.00 – 15.45 in Room 241 on Level 2. The programme is as follows:

- EBO Curriculum (C. Cruzot-Garcher)
- Statistics of EBO 2009 exam (D. Mathysen)
- How to make MCQs according to the EBO format (T. Kivelä)
- How to conduct oral exams (W. Acimandos)
- Training of Surgical skills in European countries (M. Hawlina)
- European Network in Education for Trainees (ENET) (M.J. Tassignon)

As Examiner, your presence at the "Training for trainers" symposium is kindly requested.

### 3.8 SFO-EBO joint session "Glaucoma, sharpen your tools"

An SFO-EBO joint session "Glaucoma, sharpen your tools" will be organised for candidates of the EBO examination. This will take place in Room 242 AB from 14.00 – 16.00 and the topics covered are:

- Intraocular pressure and central corneal thickness (P. Denis)
- Optic disc and retinal nerve fibre layer (G. Megevand)
- Visual Field (M. Zulauf)
- Gonioscopy and anterior segment imaging (A. Bron)
- Non glaucomatous optic neuropathy (D. Milea)

### 3.9 Award Ceremony

- A pre-awards champagne reception will be organised by Théa on **Saturday May 8<sup>th</sup> from 16.30**, details for which will follow.
- The awards ceremony will take place immediately afterwards **from 17.30 – 19.00 approx** in the Bordeaux Auditorium.
- The EBO Diplomas will be awarded at this ceremony to all successful candidates who were registered specialists (at the time of their application to the exam) within the EU and Associated countries and as confirmed by their respective National Delegates.
- All candidates who were residents at the time of application and or are not yet certified specialists in the EU or Associated countries will receive a certificate. These residents will at a later date have their certificates replaced by the EBO Diploma - as soon as they provide evidence to their National Delegate that they have been certified as specialist by their national body within the relevant European countries.
- As Examiner, your presence at the Award Ceremony is kindly requested.

### 3.10 Access to the Congress of the SFO

This year SFO has kindly offered complimentary 2-day registration to all candidates and examiners to the SFO congress on Saturday and Sunday, May 8-9th, 2010 on presentation of badges provided by the SFO

## 4. Further information

Should you require any further information, please contact this office before Thursday May 6th, 2010 (preferably by e-mail). Any later the following persons can be reached for urgent messages by mobile phone in Paris:

- Prof. dr. Marko Hawlina +38 631 365 600
- Prof. dr. Catherine Creuzot-Garcher +33 671 588 793
- Ms. Dara Conlon +353 860 888 656
- Mr. Danny Mathysen +32 497 540 522

On 7<sup>th</sup> & 8<sup>th</sup> May 2010 the secretariat office will be located on **Level 2, Côté Neuilly in Rooms 271-272 & 273.**

**Please note that examiners who will complete their third year of EBO examining in 2010 and will be, therefore, entitled to "Ad Eundem" FEBO diploma, will receive their diploma in due course after the examination by mail upon their written request and note that declares the 3 years of examining at e-mail: [dara.conlon@agenda-comm.ie](mailto:dara.conlon@agenda-comm.ie). No examiner diplomas will be given out on-site.**

We welcome you to Paris on behalf of the Board and in particular of the Education Committee.

Yours sincerely,



Prof. dr. M. Hawlina (MD, PhD, FEBO)  
President of the EBO



Prof. dr. C. Creuzot-Garcher (MD, PhD, FEBO)  
Chairman Education Committee of the EBO